



## Paper Presenter Instructions

### Presentation Upload

- Paper presentations are allotted **7 minutes** for the presentation and 5 minutes for discussion. Speaker times are strictly enforced to ensure the program stays on schedule.
- Please begin preparing your slide presentation now. Please project in widescreen (16:9)
- A Financial Disclosure Slide is **required** at the beginning of your presentation – this will be held on screen for 5 seconds
- A slide that addresses “Practical Applications” is **required** at the end of your presentation.
- Moderators will address Practical Applications after your presentation.
- In early February you will be provided with a unique link to upload your presentation. Presentations must be uploaded to the FTP site by **Monday, March 11<sup>th</sup>**.
- You are required to check-in at the speaker ready station at least 6 hours prior to your presentation time to confirm or finalize your presentation.

### Participation

- All general sessions will be held in the Golden Gate Ballroom at the San Francisco Marriott Marquis.
- You should plan to be present for your *entire* symposium time, not just your presentation time.
- Please arrive in the general session room 15 minutes prior to your symposium start time.
- Your moderator will require you to sit either on the stage or in the front row.