



## Breakfast Roundtable Moderator Instructions

Sunday, March 17, 2019  
7:00am-8:00am

All Breakfast Roundtables will be held in the Golden Gate Ballroom C.

Please arrive at the Golden Gate Ballroom C at least 15 minutes prior to the beginning of the session to make sure everything is in order and to assure the session begins on time.

Breakfast roundtable capacities are 12 people at the table, including moderators. Additional chairs will be available for attendees to stand around the table to listen. Breakfast will be available in the room for all attendees.

There will be **no AV or wireless** available in the roundtable room. If you wish to show any type of presentation you will need to bring your own handouts or make sure your laptop or other mobile device is fully charged and ready for use with no internet connection.

If you would like a flip chart to write on during the roundtable you **MUST** request one in advance. Please send an email to Craig Carey [ccarey@aao.org](mailto:ccarey@aao.org) to request.